

File No.ITCell-2/143/2018-ITD



**GOVERNMENT OF KERALA**  
**ELECTRONICS & INFORMATION TECHNOLOGY DEPARTMENT**

No: IT Cell-2/143/2018-ITD

Thiruvananthapuram, Dated : .08.2018.

**CIRCULAR**

Sub:- E&IT Department – The job description, Qualification, Experience for the post of System administrator, Network Administrator, Database Administrator etc. – Instructions issued – reg.

It has come to the notice of Government that several Departments are fixing different job description, Qualification and Experience for the post of System administrator, Network Administrator, Database Administrator etc. This makes so many confusions among Departments as well as candidates. A common Job Description, Educational Qualification and Experience etc. is seen essential for these posts. Hence, all Departments are requested to consult with Electronics & IT Department before finalizing the Job Description, Educational Qualification and Experience for the post of Database Administrator, Network Administrator and System Administrator etc.

**VINOD G**

Joint Secretary to Government  
for Secretary to Government

All Additional Chief Secretaries/Principal Secretaries/Secretaries/Special secretaries.  
All Departments in the Govt Secretariat  
All Head of the Departments  
Director, Kerala State IT Mission  
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**Signature valid**


Digitally signed by SA EEV K  
Date: 2018.08.29 12:45:46 IST  
Reason: Approved

[2018.08.29 →]

പുറത്തേയ്ക്ക് മിസ്സ് നമ്പർ W10/E7 - 2188a/18

തീയതി 5/10/18

ഡയറക്ടറേറ്റിലെ മറ്റു സെക്ഷനുകളേയും  
ജിപ് കാമ്പസിലെ മേധാവികളേയും അറിയിക്കുക  
വേണ്ടതുപറ്റി ചെയ്യുന്നു.

  
സഹകാരി മേധാവി

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5/10/18